



ARYA College of Pharmacy

(Affiliated to RUHS, Jaipur • Approved by PCI, AICTE, New Delhi)

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ROLES OF MENTOR

1. Mentor would be the Guardian-on-campus for the student/mentee.
2. Maintain the student information sheet of mentee which comprises details as per registration form given in the start of the semester.
3. Any kind of leave sanction by mentor.
4. Undertaking in case of short attendance and regular counseling of such cases.
5. Interaction with Parents/ Guardians regarding students' academics/achievements/ indiscipline.
6. Encourage students to excel in their professional areas by providing them an advance exposure of emerging areas in their respective streams.
7. New information provided to students (Indoor/ Outdoor opportunities)
8. To encourage students to participate actively in co-curricular activities.
9. To provide mentees constructive and supportive feedback in a timely manner.
10. Provide timely feedback regarding any issue to HOD.

